

# **BENDERSVILLE BOROUGH COUNCIL MEETING MINUTES**

## **DECEMBER 17, 2019**

### **CALL TO ORDER by Martha Schriver and Pledge Allegiance to the Flag**

**Present:** Vice-President: Martha Schriver; Council Members: Scott Howell, Jim Bergolios, Dan Kuhn, Joe Saum, Pete Stoner, Mayor: Mike Riley; Secretary: Andrea Rivera; Solicitor: Robert Campbell; Owen McKinney, Sgt. Dennis Pennese

**Minutes:** Motion by Joe Saum, 2<sup>nd</sup> by Pete Stoner, all in favor, motion carried, to approve and accept the Minutes of the November 26, 2019 regular meeting.

**Waste Connection Contracts:** A letter was sent from the County about extending the contract an additional year. Also, concerns were raised about changing the Electronics Recycling collection from 4 times a year to 2 times possibly April and October. Council was in agreement with extending the contract an additional year and a motion was made by Pete Stoner, 2<sup>nd</sup> by Dan Kuhn, all in favor, motion carried.

**South Central Environmental Proposal:** Jim and Rick met with Jasper Hankey about possible opportunities to have him be our water operator. Jim and Rick would like to make sure Jasper has the appropriate licenses before officially hiring him. A motion to hire South Central Environmental was made by Joe Saum, 2<sup>nd</sup> by Scott Howell, all in favor, motion carried. Council wants to be sure the keys are returned from Hemisphere Operations. Jim will contact Jasper about the electronic files.

**Municipal Authority Issues:** There was lots of trash inside the building at the reservoir which needs to be cleaned out. There have also been issues with getting Hemisphere Operations to get a PO number which is required for all chemical orders. Jim would like to have the files changed so they are kept electronically.

Control Systems 21 recommends changing the pH sensor at the next 6-month service.

Hach suggested purchasing an Alkalinity Analyzer. Derek said it would be nice but a manual test could be done and costs approximately \$50/year.

**Tyrone Twp Worker's Comp Update:** Bob requested an Executive Session at the end of the meeting.

**2020 Budget Approval:** Changes were made to the budget per the last meeting for payroll and snow removal. Pay rate changes will be discussed during Executive Session. A motion to approve the budget was made by Pete Stoner, 2<sup>nd</sup> by Dan Kuhn, all in favor, motion carried.

**2020 Engineering Costs:** Rates were received from some Engineering Firms. Council decided to review the costs and make a decision at the January Reorganization Meeting.

**2020 Meeting Schedule:** A motion to accept the schedule was made by Joe Saum, 2<sup>nd</sup> by Pete Stoner, all in favor, motion carried. Andrea will advertise.

**GIS Mapping:** Possum Valley had mapping done for sewer and Jim thought it would be good for our water mapping. Jim suggested sharing the costs with PVMA for marking our water lines and shut-offs. Andrea will contact him to see if he can attend a meeting to give more information.

**Stop Signs at Rice & Apple:** Council was informed that some of the stop signs were put up but not added to our ordinance and therefore the police cannot enforce them. A motion to add them to our ordinance was made by Jim Bergolios, 2<sup>nd</sup> by Joe Saum, all in favor, motion carried. Martha asked about the stop signs from Laurel Lane to Main St. These stop signs are not included in the ordinance and we do not receive liquid fuels money for them as an ordained alley. Council asked the police to check out the stop signs in the Borough to be sure the correct signs are included on the ordinance.

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**Floodplain Ordinance:** PA Municipal League is a contractor for PA to help update local Floodplain Ordinances. Bob will look into

**County Website Changes:** The County is changing to a different website service and an invoice was received for \$100 one-time fee for transferring the information. A motion to pay the fee for website transfer was made by Jim Bergolios, 2<sup>nd</sup> by Pete Stoner, all in favor, motion carried.

**Cintas Office Supplies:** A representative stopped in to give information on purchasing office supplies. Council was not interested at this time.

**NAPA Account:** A representative stopped in to give us information for an account. Council was interested at this time.

**Adams Co Tax Collection Committee:** Owen requested to be removed from the tax collection committee. This is for the earned income tax and there are quarterly meetings held in Gettysburg. He suggested someone from Council attend the meetings. Martha will try to attend.

**PMCA Zoning & Inspection Report:** No report was available. 2020 Fee Schedule was available to review.

**Police Report:** Sergeant Pennese attended the meeting and gave the report. Lane Hartley has worked 14.5 hours to date. Council had no questions.

**Possum Valley Municipal Authority Minutes:** The minutes were available for review.

**Adams Co Council of Governments (COG) Minutes:** The minutes were available for review.

**Scott Howell:** Asked if the Borough signs were done. Mayor Riley said the student has been working on them and should be done in early January. The student is doing a presentation on them on January 7<sup>th</sup> 8-8:45 AM. Martha will try to attend. Joe asked if the other sign had been taken down and it is in the garage.

**Joe Saum:** Asked if the snow emergency signs were taken down that were put up by mistake. They have not been taken down yet. Martha will ask Harry to take them down.

**PA One Call:** Calls need to be added and for 1000 calls it will be \$149.95. A motion to approve the purchase was made by Dan Kuhn, 2<sup>nd</sup> by Pete Stoner, all in favor, motion carried.

**Bob Campbell:** Has a tax resolution for 2020. A motion to accept the 2020 tax resolution was made by Jim Bergolios, 2<sup>nd</sup> by Scott Howell, all in favor, motion carried. Bob also needs the locations/directions for the stop signs on Apple and Rice Lanes. Andrea will ask Sgt. Pennese to check the stop signs and then email Bob for the ordinance.

#### **Executive Session:**

7:58 PM –Discuss Litigation and Personnel Matters.

8:17 PM - At this time Council returned to the regular meeting.

**Executive Session:** A motion was made to pay snow removal \$12/hr and for a 3% salary increase for Andrea Rivera & Harry Melhorn effective January 2020 by Joe Saum, 2<sup>nd</sup> by Dan Kuhn, all in favor, motion carried.

**Pay Bills and Treasurer's Report:** A motion by Jim Bergolios, 2<sup>nd</sup> by Joe Saum, all in favor, motion carried, to pay bills dated December 17, 2019, and accept the treasurer's report.

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**Adjournment:** The next meeting will be the Reorganization Meeting on Monday, January 6, 2020 at 7:00 pm at 125B Rampike Hill Road, Bendersville, PA 17306. The next regular meeting will be on Tuesday, January 28, 2020, beginning at 7:00 pm at 125B Rampike Hill Road, Bendersville, PA 17306. There being no further business, on a motion by Pete Stoner, 2<sup>nd</sup> by Dan Kuhn, all in favor, motion carried, the meeting was adjourned at 8:23 pm.

Respectfully Submitted,

Andrea S. Rivera, Secretary