

# **BENDERSVILLE BOROUGH COUNCIL MEETING MINUTES**

## **FEBRUARY 26, 2019**

### **CALL TO ORDER by Rick Kime and Pledge Allegiance to the Flag**

**Present:** President: Rick Kime; Vice President: Martha Schriver; Council Members: Jim Bergolios, Scott Howell, Dan Kuhn, Joe Saum; Secretary: Andrea Rivera; Chief Dave Ogle, Bob Campbell, Tom Gray, Harry Melhorn

**Minutes:** Motion by Martha Schriver, 2<sup>nd</sup> by Jim Bergolios, all in favor, motion carried, to approve and accept the Minutes of the February 5, 2019 regular meeting.

**Planning Commission Minutes:** Tom Gray attended the meeting to answer any questions about the Planning Commission findings for the Borough setbacks. It was determined that the setbacks for an accessory building are 3 feet for the side and back of a property. The Planning Commission's opinion is that the current setbacks for all districts are sufficient and do not need to be changed at this time. Regarding the Woltz shed on Routsong Lane, the Planning Commission also feels that the location of the shed is fine. The footage was not actually measured but should be within the guidelines for an accessory structure. Darrin Catts was informed of the Planning Commission's determination. Council will discuss with Darrin and revisit this issue at a future meeting.

**Showers Tree Farm Agreement:** This issue was tabled until the March meeting.

**142 Rampike Hill Rd Water Meter:** There has been no response from the resident regarding the installation of the radio read meter. Bob will determine the next step and follow up.

**Audit Meeting:** The audit close-out meeting went well with SEK. They suggested in the future that bank statements and credit card statements be sent to a different address to be opened and reviewed prior to the Andrea paying them. Council suggested possibly having them sent to Owen. This will be discussed further at the March meeting when Owen will attend.

**Tractor/Trailer Quotes:** Council was given a copy of the quotes for the tractor and trailer. After much discussion, Council decided the trailer quote we had received was not able to hold the weight of the new tractor. A quote for a larger trailer will be gotten for the March meeting. The old trailer will be sold. Bob will review the procedures for selling Borough items and let us know what we can do. The quote for the new tractor is \$13,251.75 which includes our tractor trade-in and COSTARS State Discount. A motion to purchase the tractor was made by Martha Schriver, 2<sup>nd</sup> by Joe Saum, all in favor, motion carried.

**Fax Number for Police Office:** Police would like to have a fax for their office to receive faxes. Council would like to see the fax number moved for them and not add a new number.

**One Call Now Renewal:** The renewal for the message delivery is for 1000 prepaid messages for \$152. A motion to renew the service was made by Joe Saum, 2<sup>nd</sup> by Scott Howell, all in favor, motion carried.

**Street Sweeping:** Harry recommended that Ben Smyers do the street sweeping. Martha will set it up with Ben for the end of March.

**Electronics Recycling Schedule:** 3/2/19-Biglerville Fire Co 8-10 AM Joe Saum and Scott Howell will be helping.

**Snow Emergency Notification:** Mayor Riley asked if Council could use the One Call Now service to notify residents about snow emergency start/stop times. Council did not feel it was necessary at this time.

**Police New Hire and Hours:** Council would like to have Lane work to repay his hours since completing the academy but if he is not they may consider hiring another officer. Council asked Bob to send a letter to Lane regarding repayment from the academy.

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**Tyrone Township Workers Comp:** Bob stated that he sent a letter to Tyrone, however they still do not agree with the numbers and will only pay the remaining amount when the numbers are changed. After much discussion, Bob will send another letter giving them 60 days to submit the remaining payment. He also advised not to deposit the 1<sup>st</sup> check that was received.

**Council Pay Change:** Council discussed not paying Council members if they do not attend meetings. Bob will research the rates and when the changes can be made for the March meeting.

**Statement of Financial Interest Forms:** Reminder forms are due May 1<sup>st</sup>.

**PMCA Zoning & Inspection Report:** There was no report.

**Police Report:** Chief Ogle attended the meeting and gave the report. He expressed to Council his appreciation to the residents during snow emergency for having their cars moved. Cameras are installed at the Reservoir and just need internet access to be able to view. Comcast will be contacted for access.

**Possum Valley Municipal Authority Minutes:** The minutes were available for review.

**Reservoir:** Would like to have the barrels removed if they are empty. Andrea will contact Derek.

**Snow Removal:** A resident on Routsong Lane complained about snow being pushed into their fence which is along Cherry Lane. Harry looked at it and doesn't think it is broken but will look again when the snow melts. Ben will be asked to not push the snow in that direction. The resident will be contacted.

**Jim Bergolios:** Waste Connections should notify residents earlier when trash is not going to be picked up due to weather.

**Martha Schriver:** Was asked to purchase plastic signs that can be reusable. She ordered some but not exactly sure if they are what is wanted. We may need to order from another vendor.

**Dan Kuhn:** Asked if the Keystone sign pieces are still in the garage. He would like to get another sign made. Joe will talk to his son who works at a foundry and see if he can give us a quote.

**Water Payments:** Andrea received several questions about water payments. It may be time to consider electronic payments, payments at the bank or a drop box. Council will discuss at another time.

**Parking Meters:** A resident asked about installing parking meters at the Elkhorn Inn. Council discussed the possibility of purchasing the empty lot on Church St to have for permit parking.

**Snow Ordinance Change:** Council discussed changing the snow ordinance for the fall of 2019. The state would like to have snow emergency on both sides of Main St. Council suggested sending a letter to all residents about the change so they have plenty of time and can make parking arrangements. Alternative parking may be available at the Fire Company.

**Checks:** Duplicate blank check numbers 8120-8619 were found in a box. The numbers have already been used and SEK suggested not using the duplicates if they ever need to reference anything in the future. Council asked that checks be shredded and not used.

**Pay Bills and Treasurer's Report:** A motion by Martha Schriver, 2<sup>nd</sup> by Joe Saum, all in favor, motion carried, to pay bills dated February 26, 2019, and accept the treasurer's report.

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**Adjournment:** The next meeting will be on Tuesday, March 26, 2019, beginning at 7:00 pm at 125B Rampike Hill Road, Bendersville, PA 17306. There being no further business, on a motion by Joe Saum, 2<sup>nd</sup> by Dan Kuhn, all in favor, motion carried, the meeting was adjourned at 9:14 pm.

Respectfully Submitted,

Andrea S. Rivera, Secretary