

BENDERSVILLE BOROUGH COUNCIL MEETING MINUTES

NOVEMBER 30, 2021

CALL TO ORDER by Rick Kime and Pledge Allegiance to the Flag

Present: President: Rick Kime; Vice-President: Martha Schriver; Council Members: Jim Bergolios, Joe Saum, Dan Kuhn, Scott Howell, Pete Stoner; Secretary: Andrea Rivera; Mayor: Mike Riley Jr; Chief Pennese; Owen McKinney-Tax Collector; Bob Campbell-Solicitor; Harry Melhorn

Minutes: Motion by Pete Stoner, 2nd by Martha Schriver, all in favor, motion carried, to approve and accept the Minutes of the September 28, 2021 and the Minutes of the October 26, 2021 meeting.

Election Results: Pete Stoner was re-elected and Andrew Schriver will be the tax collector. The guidelines for a Tax collector have changed and they now have to take a class that costs \$250. Martha asked if the Borough would be willing to pay for the class. A motion to pay \$250 for the tax class was made by Pete Stoner, 2nd by Jim Bergolios, all in favor, motion carried.

Potential Police Candidate/Code Enforcement: Bob presented a contract for any future police candidate for Council to review. The contract states Council will help the person apply, pay tuition and then repay within 2 years. If the person quits within the 2 years, money will be paid back within 1 year and interest will be charged if a monthly payment is missed. A motion to accept the contract for future use was made by Martha Schriver, 2nd by Pete Stoner, all in favor, motion carried.

Jim Bergolios will talk to Land & Sea about possibly doing zoning permits for the Borough. Code enforcement changes will take place in January. Council will discuss code enforcement and zoning changes at the reorganization meeting to be held on January 3, 2022.

SR 4008-FY2022 Resurfacing Project Updates: Council was given a copy of the memorandum from KPI. Jim will call Brandon to get 2 additional storm drains added. Jim will also call Kyle at PennDOT to be sure these are included in the plans.

Columbia Gas Project FY2022: Gas lines are being replaced at north end of town at Quarry, Orchard View and School Lane. Report was available for Council to review. There is a gas main on Liberty Lane and if they would like to have it extended homeowners are encouraged to call the number for new service.

Pressure Washer Quotes: Harry discussed his concerns with the pressure washer Council decided to purchase at the last meeting. He found a gas pressure washer at Rural King for \$349.99. A motion to purchase this pressure washer was made by Jim Bergolios, 2nd by Martha Schriver, all in favor, motion carried.

Credit Card Approval: Martha spoke to Possum Valley MA and Upper Adams Jaycees about a credit card for the office. It is thru ACNB and they will need a copy of our audit report. A name and Social Security # will be required for a card. It will not show up on the individual's credit report. Council would like to put a purchase limit on each card. They also discussed a Paul's Garage card for York Springs which can be used 24 hours/7 days a week. After much discussion, Council decided to get both cards and will discuss the limits at the December meeting after they review the policy manual. A motion to get both cards was made by Jim Bergolios, 2nd by Martha Schriver, all in favor, motion carried.

Personnel Evaluations and Backup Employees: Martha explained that both evaluations went well but both felt better communication was needed. Council agreed to improve on this issue. Harry requested a backup employee to help him and that will be discussed in Executive Session.

Snow Removal/Salt/Anti-Skid Bids: Martha got bids from Pruitt for salt/anti-skid and a bid for Ben Smyers as snow removal backup. A motion to accept Ben Smyers bid as backup and Pruitt bid for anti-skid was made by Martha Schriver, 2nd by Scott Howell, all in favor, motion carried. Ben could provide anti-ski rates if we let him know more in advance.

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166 Apple Lane Change of Address: The change in address has been made to 166 N Main St.

2022 Salzmans Hughes Rates: The rate changes were given to Council to review.

2022 LAB Proposal: Council reviewed the proposal and agreed. Rick will sign the proposal.

2022 PMCA Fee Schedule: The fee schedule was given to Council to review.

2022 Budget Discussion: The proposed budget was approved and advertised. The final Budget will be approved at the December 14th meeting.

2022 Meeting Schedule: Meeting dates were approved and they will be advertised in the Gettysburg Times. The Reorganization meeting will also be held on January 3, 2022.

Correspondence: Fire Co purchasing new apparatus and are requesting donations-not at this time, Adams Co Planning Fire Study Analysis-not signed, LIHEAP vendor agreement-not signed, PA Comp Rating Bureau regarding WC Policy Changes, New Hope Ministries request for donation-not at this time, ACNB CD Maturity Notice renewable every 30 days-continue, ACNB Notice final payment on building note, Secretary/Treasurer Bond needs signed-Rick will sign.

Tyrone Township Worker's Comp: Bob said he attended the pre-trial conference and disputed amount was \$800. The judge recommended splitting the difference for 2018 to present, split costs and each have a staff person to count houses within the fire area and get an estimate of people and agree on how it is divided in the future. Bob estimated Tyrone owes \$2000 and they will pay. Judge will keep the case open to be sure it is paid. Bob suggested all 4 municipalities sit down to agree on numbers in the future.

Police Report: Chief Pennese attended the meeting and gave the report. Reported that the car has been fixed and is available for use by the officers.

PMCA Code Enforcement Report: The report was available for Council to review.

Possum Valley Municipal Authority Minutes: The minutes were available for Council to review.

Adams Co Council of Government Minutes: The minutes were available for Council to review.

Joe Saum: Would like to turn off water for non-payment instead of putting liens on properties. After much discussion, Council agreed to discuss early in 2022.

Martha Schriver: Asked if the old Mayor's office could be used for tax collection. Office needs cleaned out and carpet replaced. Council agreed that would be fine.

Routsong Lane – PennDOT explained that Council can decide where signs are placed since it is a Boro Street. Street Committee would like to add a snow emergency on one side of Kime Ave and Orchard View. Council decided against snow emergency signs on Kime Ave and Orchard View.

Table Skirt is going to be replaced. She will contact Gloria Patterson.

Jim Bergolios: The school has been sold and construction will start in Spring 2022. They plan to use it as a Bible School and will have dorms for a few weeks at a time. Water usage will be monitored to evaluate if more EDUs would be necessary.

2022 Waste Contract: Legal Notice for the waste contract was posted. Franklin Twp extended the deadline for bids to December 16th and would like someone to attend the bid opening. Two companies attended the pre-bid meeting and only those who attended could submit a bid.

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Leak Detector: PVMA ordered the detector for \$6035. Our portion will be half of that cost.

Baumgardners Mechanical: Low water pressure at 76 E Imperial Dr. cost will be billed to homeowner.

110 Church St: Lien on property for \$1755.04 for delinquent water.

112 Church St: Required to have a zoning hearing for a special exception due to the lot size being 18732 sq ft and the minimum is 22000 sq ft in village view shed. Application has been submitted and Andrew has been given contact information for the zoning board members and solicitor.

Bob Campbell: Harry Eastman needs to get the signed PVMA Resolution and wanted to verify that the USPS Contract was signed and mailed.

Pete Stoner: Fire hydrant on Park Street has been ordered. Baumgardner's is rebuilding 1 hydrant and have purchased 2 others to be replaced in the Borough.

Mayor Mike Riley: Concerned about the empty lot on Park Street and all the cars that sit there. He would like it cleaned up or have a fence put up. There are still gas tanks in the ground and should be removed.

Harry Melhorn: Mike Showers said the bay we want will not be available until spring. He would like to put electric doors on the bay but they are not available for 40 weeks. Council definitely wants the space.

Owen McKinney: Glad there will be someone to take over the tax collection next year. Will still be collecting for the school taxes until April and Andy will need a computer beginning March 1. Would like to buy his computer/printer since it is 3 years old. Council offered to let him buy the Computer/Printer for \$200. A new computer will need to be ordered for Andy.

Pay Bills and Treasurer's Report: A motion by Pete Stoner, 2nd by Jim Bergolios, all in favor, motion carried, to pay bills dated November 30, 2021, and accept the treasurer's report.

Executive Session: A motion to move to Executive Session at 9:05 to discuss personnel items was made by Martha Schriver, 2nd by Jim Bergolios, all in favor, motion carried. A motion to move back to the regular meeting at 9:25 was made by Martha Schriver, 2nd by Jim Bergolios, all in favor, motion carried.

A motion to pay Donna Bergolios \$15/hr while helping in the office was made by Martha Schriver, 2nd by Joe Saum, Jim Bergolios abstained, all in favor, motion carried. A motion to advertise in January for an admin backup was made by Martha Schriver, 2nd by Dan Kuhn, all in favor, motion carried.

A motion to increase Harry Melhorn (maintenance) pay rate to \$15/hr was made by Joe Saum, 2nd by Scott Howell, all in favor, motion carried. A motion to hire Joe Saum/Dave Beam to assist with snow removal at \$14/hr was made by Jim Bergolios, 2nd by Martha Schriver, Joe Saum abstained, all in favor, motion carried. Council will also be advertising for summer help to assist Harry with mowing and trimming.

Adjournment: The next regular meeting will be on Tuesday, December 14, 2021, beginning at 7:00 pm at 125B Rampike Hill Road, Bendersville, PA 17306. There being no further business, on a motion by Jim Bergolios, 2nd by Martha Schriver, all in favor, motion carried, the meeting was adjourned at 9:30 pm.

Respectfully Submitted,

Andrea S. Rivera, Secretary